



Minwaashin Lodge
2323 St. Laurent Blvd.
Ottawa, ON
K1G 4J8

RESIDENTIAL SUPPORT WORKER – Female
OSHKI KIZIS LODGE

JOB POSTING

Relief Staff-female

(Relying of provisions of Section 23 of the Ontario Human Rights Code)

Position reports to: Shelter Director, Oshki Kizis Lodge
Location: Oshki Kizis Lodge
Work Conditions: Med-High Risk
Start Date: Immediately
Closing date: Open

Under Accessibility of Ontario and Disability Act (AODA), Minwaashin is committed to fostering an equitable, accessible, and inclusive workplace.

Position Summary:

Minwaashin Lodge - Indigenous Women's Support Centre is a non-profit charitable agency serving First Nations, Métis, and Inuit women, youth and children. We are a multi-service agency committed to the healing and wellness of our community.

The Residential Support Worker will support the Assistant to the Shelter Director. This position is under the supervision of the Shelter Director-Oshki Kizis Lodge. The Residential Support Workers are responsible for providing culturally appropriate, safe space for women and children within a Violence Against Women specific shelter and the efficient operation of a 24-hour crisis line.

Responsibilities:

- Responding to the Crisis Line and providing support and crisis intervention to callers that is timely and appropriate
- Will be responsible for additional administrative duties.
- Supporting women and children in acquiring safe accommodations
- Create and maintain a safe, welcoming environment for mothers and children
- Create and maintain an environment that provides for the emotional and practical support to women and children who have experienced violence in their lives
- Responding appropriately to crisis following policies and procedure and completion of follow-up
- Providing intake and assessment for women who require safe housing
- Supporting women in finding alternate housing when Oshki Kizis is full
- Monitoring house security systems, and controlled access to the house
- Supporting residents in communal living expectations / requirements
- Assisting in the implementation of programs and services that honors cultural and individual needs, promotes safety and healing from the effects of violence
- Seek new ways of improving Oshki Kizis Lodge programs and services based on feedback from residents and / or co-workers, innovations in the field, and input from other agencies or training programs
- Appropriate, accurate and professional sharing of information through shift

exchange and daily logging.

Qualifications:

- Minimum – Post Secondary School Graduation
- Experience working in a women’s shelter
- A working knowledge of traditional Indigenous healing practices
- Knowledge of the direct and intergenerational impacts of oppression, colonization and residential school abuse
- A cultural and gender analysis of the effects of violence against women and the impact on their children
- Knowledge of the affects of trauma
- A commitment to working in an environment that recognizes the diverse needs and gifts of women and children
- Ability to actively listen, be empathetic and the ability to empower and support women
- A commitment to working in a fast paced, time- sensitive, and confidential environment
- Must be energetic, creative, resourceful and committed to working as a team member
- A commitment to working in an environment that is non-violent, anti-racist, anti-oppressive and values all women.

Employer Preference:

- Indigenous descent preferred

Employer Requirements:

- Current Criminal Records Check
- First Aid/CPR
- Excellent verbal and written communication skills
- Excellent computer and spreadsheet skills

Salary: \$21.62 per hour 22.60?

To Apply: Send cover letter, a complete resume with 3 references to – Kate Holden-Human Resources - Minwaashin Lodge, 2323 St. Laurent Blvd. Ottawa, ON K1G 4J8 or email to: kholden@minlodge.com

We thank all those who apply, but due to the number of applications we receive, we are able to contact only those being considered for an interview.