



Minwaashin Lodge
Indigenous Women's Support Centre
2323 St. Laurent Blvd
Ottawa, Ontario K1G 4J8
www.minlodge.com

Job Posting

Indigenous Cultural Outreach Worker **(Relying on Provisions of Article 24 (1) of the Ontario Human Rights Code)**

Position reports to: Shelter Director, Oshki Kizis Lodge

Location: Oshki Kizis Lodge

Start Date: Immediately

Hours of Work: 35 hrs/week

Work Conditions: Located in a shelter setting; medium – high risk environment

Salary: To commence with experience

Summary:

The Indigenous Cultural Outreach Worker is responsible for assisting with development and implementation of program delivery. A respect for all teachings of all Aboriginal Nations is required for this position, regardless of personal teachings. A further requirement of this position is to work towards empowering all clients to seek out and respect their own teachings (regardless of their Nation, gender, religion, or sexual preference).

Job Responsibilities:

- Planning, preparation of cultural program
- Purchase program supplies within budget guidelines
- Liaise and communicate with Princeton (Cornerstone) staff and residents about program
- Keep and compile statistics
- Promotion of the Culture Program
- Set up, take-down and cleanup of program room
- Co-ordination of workshop topics and presenters
- Administrative and financial duties as required

Qualifications

- Understanding of Traditional culture and practices
- Has a good understanding of cultural competency; with the ability to be culturally sensitive and appropriate
- Has excellent oral and written communication
- Has the ability to work effectively as part of a team and interact with workers from a variety of agencies
- Has the ability to work independently with a strong sense of focus, task-oriented,

nonjudgmental, open personal qualities, and a clear sense of boundaries

- Has the ability to work independently with minimal day to day supervision
- Functional knowledge of the Indigenous and non-Aboriginal service system of Ottawa
- Has a strong sense of confidentiality and respect involving both clients and fellow employees
- Commitment to feminist practice and working in close collaboration with team members, Elders and grandmothers.

Requirements:

- Some evening and weekend work required
- Computer skills and literacy
- Criminal reference check required
- First Nations; Inuit or Metis descent preferred
- Current First Aid and CPR

To Apply: Please send a cover letter, a complete resume with 3 references to Kate Holden–Human Resources - Minwaashin Lodge, 100-2323 St Laurent Blvd, Ottawa, Ontario K1G 4J8 or email [to: kholden@minlodge.com](mailto:kholden@minlodge.com)

Closing Date: Open until filled

We thank all those who apply, but due to the number of applications we receive, we are able to contact only those being considered for an interview.

